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**Office of the Provost and  
Vice-Principal (Academic)**

## **Provost's Written Report to the Senate Meeting of February 12, 2013**

### **Strategic Enrolment Management**

At the last Senate meeting, I reported on the establishment of the Strategic Enrolment Management Group (SEMG). Since then, the SEMG has met twice. Topics discussed at these meetings included preliminary enrolment proposals submitted by Faculties and Schools, student services and financial aid, international and aboriginal student recruitment initiatives, and the relationship between enrolment and government funding and the implications for the university's budget.

The SEMG will meet again on February 13. A primary focus of that meeting will be the preliminary enrolment plan for 2013-2014 through 2015-16. SEMG's task is to endorse a plan for subsequent consideration by SCAD and then Senate. For further information on the SEMG, please visit the [Enrolment Planning](#) webpage on the Office of the Provost website.

### **Co-curricular Opportunities Directory**

The Student Affairs Student Experience Office (SEO) and Career Services, working with the Alma Mater Society (AMS), the Arts and Science Undergraduate Society (ASUS) and the Queen's Student Alumni Association, have collaborated on the development of a searchable Co-Curricular Opportunities Directory (CCOD). The CCOD was successfully launched during AMS Clubs Night in January.

Students looking for ways to get involved in out-of-classroom personal, social, academic and professional development learning opportunities can now find them easily using this new centralized online directory. The CCOD provides students with tools to describe the skills they develop during the co-curricular activity. The ability to describe their experience will help them in meetings with prospective employers or with their applications to graduate or professional schools.

All undergraduate and graduate students can access the directory. They can look for specific activities or search by learning outcomes, type of activity or time commitment. The Directory, which is hosted on the Career Services website, already contains more than 200 entries and more are being added daily. Visit: <https://careers.sso.queensu.ca/ccod.htm>.

## **Departmental Visits**

As I reported at the September Senate, this academic year I began the process of visiting academic departments. The purpose of these visits is to discuss institutional priorities and, most importantly, provide an opportunity to the departments to provide guidance to, and ask questions of, me. Thus far, the meetings have yielded very useful conversations about such matters as the implementation of the new budget model, and the development of the student learning experience at Queen's. Additional visits are planned for the remainder of this academic year, and more will occur next year.

## **Aboriginal Council**

The Senate Agenda for the February meeting was to include an Annual Report from the Aboriginal Council of Queen's University (ACQU). Unfortunately, the inclement weather on the scheduled date for the Council meeting at which the draft report was to be considered for endorsement, together with the considerable distances travelled by many Council members, led to the meeting's postponement. For this reason, the report is not yet ready for submission to Senate. The Council meeting has been rescheduled for March 4, 2013. Once the Annual Report has received Council's endorsement, it will be included on the Senate agenda.