Senate Committee on Academic Development (SCAD)

Annual Report

September 29, 2015

INTRODUCTION

The Senate Committee on Academic Development is responsible for all matters pertaining to the academic development of the University.

The terms of reference of SCAD are:

- To formulate and recommend to the Senate principles, policies, and priorities for the academic development of the University;
- To formulate, adopt, and oversee rigorous processes for on-going academic planning that are responsive to changing needs in teaching and learning, including the annual monitoring of the implementation of the University's Academic Plan and its periodic revision and renewal;
- To make recommendations to the Senate on the establishment of any faculty, school, centre, institute, department, or the academic terms of endowed or named chairs/professorships (excluding named research chairs that are primarily funded by external granting agencies) and approve minor changes to the academic terms of reference of such chairs/professorships on behalf of the Senate from time to time;
- To make recommendations to the Senate on the academic quality and financial implications of proposals from faculties, schools, centres, and institutes, for new programs of study leading to a degree, diploma, or certificate;
- To make recommendations to the Senate on proposals from faculties, schools, centres, and institutes, for changes that substantially alter existing programs of study;
- To make recommendations to the Senate on amendments to Queen's University Quality Assurance Processes (QUQAP);
- To advise on the admissions procedures of different Faculties and Schools;
- To make recommendations to the Senate on proposed names, or changes thereto, of academic units, academic degrees and/or academic programs/plans;
- To make recommendations to the Senate on the proposed enrolment plans developed by the Strategic Enrolment Management Group.
MEMBERSHIP

The 2014-15 membership of SCAD included:

<table>
<thead>
<tr>
<th>Membership</th>
<th>Affiliation</th>
<th>Status</th>
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<tbody>
<tr>
<td>H. Abdollah</td>
<td>Faculty (Medicine)</td>
<td>Elected</td>
</tr>
<tr>
<td>S. Anderson</td>
<td>A.M.S.</td>
<td>Elected</td>
</tr>
<tr>
<td>C. Christie</td>
<td>Faculty (Education)</td>
<td>Elected</td>
</tr>
<tr>
<td>L. Colgan</td>
<td>Academic Colleague</td>
<td>Ex Officio</td>
</tr>
<tr>
<td>L. Daneshmend</td>
<td>Principal’s Delegate</td>
<td>Ex Officio and Chair</td>
</tr>
<tr>
<td>J. Emrich</td>
<td>Staff (Faculty of Law)</td>
<td>Elected</td>
</tr>
<tr>
<td>E. Hill</td>
<td>Faculty (History)</td>
<td>Elected</td>
</tr>
<tr>
<td>A. Jack-Davies</td>
<td>Faculty</td>
<td>Elected</td>
</tr>
<tr>
<td>B. Jamieson</td>
<td>A.M.S.</td>
<td>Elected</td>
</tr>
<tr>
<td>I. Luyt</td>
<td>S.G.P.S.</td>
<td>Elected</td>
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<table>
<thead>
<tr>
<th>Official Observers</th>
<th>Affiliation</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Cochrane</td>
<td>S.G.P.S.</td>
<td>Beginning May 1, 2015</td>
</tr>
<tr>
<td>R. Leask</td>
<td>A.M.S.</td>
<td>Beginning May 1, 2015</td>
</tr>
<tr>
<td>C. Reinholtz</td>
<td>Q.U.F.A.</td>
<td>Until August 31, 2015</td>
</tr>
<tr>
<td>K. Wiener</td>
<td>S.G.P.S.</td>
<td>Until April 30, 2015</td>
</tr>
<tr>
<td>C. Zarzour</td>
<td>A.M.S.</td>
<td>Until April 30, 2015</td>
</tr>
</tbody>
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ACTIVITIES

SCAD meet eight times during the 2014-15 academic year. A full account of SCAD’s activities are outlined in the attached Omnibus report.

In addition to the regular work of SCAD, two working groups were established during the 2014-15 academic year: a working group to draft a university-wide policy on the designation of academic units as schools; and, a working group to advise SCAD on academic planning.

The schools policy working group was chaired by Deputy Provost L. Daneshmend and the membership included: E. Hill (Faculty SCAD member), B. Jamieson (A.M.S. SCAD member) and K. Wiener (S.G.P.S. SCAD Observer). The working group meet twice during the 2014-15 academic year. The working group presented a draft Policy and Procedures for the Designation of Academic Units as Schools at Queen’s University at the May 6, 2015 SCAD meeting. The Policy was presented to Senate on May 26, 2015 as a Notice of Motion and is pending approval.

The academic planning working group was also chaired by Deputy Provost L. Daneshmend and the membership included: S. Anderson (A.M.S. SCAD member), J. Emrich (Staff SCAD member), C. Fekken (Associate Vice-Principal Research), I. Luyt (S.G.P.S. SCAD member), C. Reinholtz (Q.U.F.A. SCAD Observer) and J. Scott (Vice-Provost Teaching and Learning). The working group meet five times during the 2014-15 academic year. An Interim Report of the Academic Planning Working Group was approved by SCAD on May 6th and provided to Senate for information at the May 26, 2015 meeting. It is anticipated that the academic planning working group will complete its work during the fall of 2015 and an Ad Hoc Committee for the Review of the Academic Plan will be struck in 2016-17.
2014-2015 OMNIBUS REPORT OF THE

SENATE COMMITTEE ON ACADEMIC DEVELOPMENT (SCAD)

Part I – ITEMS SUBMITTED TO SCAD FOR CONSIDERATION/APPROVAL

1. Policy and Procedures for the Designation of Academic Units as Schools at Queen’s University (September 10, October 15, November 12, 2014; January 7, February 4, March 11, April 8, May 6, 2015); Notice of Motion May 26, 2015 Senate; pending Senate approval September 29, 2015

2. Interim Report of the Academic Planning Working Group (approved by SCAD May 6, 2015); submitted to Senate on May 26, 2015 for information

3. Revisions to the C. Franklin & Helene K. Bracken Chair in Medical Education, Faculty of Health Sciences (May 6, 2015)

4. Proposal to change the name of the Queen’s-Cornell MBA program to the Executive MBA Americas – A Partnership with Cornell (EMBAA) (May 6, 2015); approved by Senate on May 26, 2015

5. Proposal to delete three existing graduate fields in the Classics MA program and establish two new graduate fields (May 6, 2015); approved by Senate on May 26, 2015


7. Proposal to establish an Undergraduate Specialization in Biotechnology program and a dual degree/diploma in Biotechnology with St. Lawrence College and the Faculty of Arts and Science (April 8, 2015); approved by Senate on April 28, 2015

8. Proposal to establish the School of Drama and Music, Faculty of Arts and Science (April 8, 2015); approved by Senate on April 28, 2015

9. Proposal to establish a combined BCom/JD degree program, Queen’s School of Business and Faculty of Law (April 8, 2015); approved by Senate on April 28, 2015

10. Proposal to introduce a new graduate field in International Business in the MSc and PhD programs, Queen’s School of Business (April 8, 2015); approved by Senate on April 28, 2015

11. Major modification to the BSc (General) in Life Sciences – new mode of delivery (i.e. fully online) (April 8, 2015); approved by Senate on April 28, 2015

12. Major modifications to the Master of Finance program (Renmin, Beijing China), Queen’s School of Business (April 8, 2015); approved by Senate on April 28, 2015

13. Proposal to create a Department of Critical Care Medicine, Faculty of Health Sciences (March 11, 2015); approved by Senate on March 31, 2015

14. Proposal to establish the David Allgood Professorship in Business Law, Faculty of Law (March 11, 2015); approved by Senate on March 31, 2015

15. Minor modification to the Spanish Language and Literature program, Faculty of Arts and Science (March 11, 2015); approved by Senate on March 31, 2015
16. Proposal to establish an Academic Writing Certificate (Continuing and Distance Studies), Faculty of Arts and Science and the Writing Centre (March 11, 2015); SCAD’s recommendation to approve was defeated by Senate on March 31, 2015
17. Proposal to establish a Graduate Diploma, Masters of Science and PhD in Aging and Health, Faculty of Health Sciences (March 11, 2015); approved by Senate on March 31, 2015
18. Proposal to establish a Bachelor of Technology in Mining Engineering Technology (BTech MINE) in the Faculty of Engineering and Applied Science (February 4, 2015); approved by Senate on March 31, 2015
19. Proposal to establish a Bachelor of Science (Engineering) in the Faculty of Engineering and Applied Science (February 4, 2015); approved by Senate on March 31, 2015
20. Proposal to expand the Queen’s University Internship Program in the Faculty of Arts and Science (February 4, 2015); approved by Senate on February 24, 2015
21. Proposal to introduce a concurrent BFA (Honours), Major in Visual Art and Bachelor of Education (February 4, 2015); approved by Senate on February 24, 2015
22. Major modifications in the PhD program in Economics (February 4, 2015); approved by Senate on February 24, 2015
23. Major modification in the Master of Urban and Regional Planning (February 4, 2015); approved by Senate on February 24, 2015
24. Proposal to establish a Master of Entrepreneurship and Innovation program in Queen’s School of Business (January 7, 2015); approved by Senate on January 27, 2015
25. Proposal to create a “Strategy” field in the PhD in Management Program, Queen’s School of Business (January 7, 2015); approved by Senate on January 27, 2015
26. Proposal for a new Faculty of Arts and Science Unit – Department of Geography and Planning (January 7, 2015); approved by Senate on January 27, 2015
27. Major Modifications to the Masters of Arts in Gender Studies Program (November 12, 2014); approved by Senate on December 2, 2014
28. Proposal to introduce a Combined Program MBA/MSc(HQ); (November 12, 2014); approved by Senate on December 2, 2014
29. Proposal to introduce the George Munro Grant Distinguished University Professor Program (October 15 & November 12, 2015); referred back to SCAD by Senate on November 4, 2014
30. Amendments to the QUQAP Policy (October 15, 2015); approved by Senate on December 2, 2014
31. Amendments to the Irving and Regina Rosen Lecture Series (October 15, 2014); SCAD’s recommendation to approve was deferred back by Senate on November 4, 2014
32. Amendments to Recommended Procedures Concerning the Temporary Suspension of Admissions to Academic Programs (September 10, 2014); approved by Senate on September 30, 2014
33. Amendments to SCAD’s Terms of Reference (September 10, 2014); referred to the Senate Governance and Nominating Committee on September 30, 2014; approved by Senate on December 2, 2014
34. Proposal to establish the Paul H. Helliwell Chair in Orthopaedic Research (September 10, 2014); approved by Senate on September 30, 2014
35. Proposal to establish the Smith Chair in Surgical Research (September 10, 2014); approved by Senate on September 30, 2014
36. Major modification to the Master of Urban and Regional Planning Program (September 10, 2014); approved by Senate on September 30, 2014

Part II – ITEMS SUBMITTED TO SCAD FOR INFORMATION

1. SCAD Omnibus Report 2013-2014 (September 10, 2014)
2. MTCU New Program Approval processes (October 15, 2014)
3. Update on Teaching and Learning (October 15, 2014)
4. Temporary Suspension of Admissions in the Advanced Design & Manufacturing (ADMI) Joint Program (November 12, 2014)

Part III – ITEMS SUBMITTED TO SCAD FOR COMMENT/DISCUSION

1. “Evaluation of E-Learning Practices in Graduate Courses and Programs at the Faculty of Education, University of Ottawa” (May 6, 2015)
3. Queen’s Specific Learning Outcomes (January 7, 2015)
4. International Strategy (October 15, 2014)
5. Academic Planning (September 10, October 15, & November 12, 2014; January 7, March 11 and May 6, 2015)